

## Requirements to Change Name & Gender on Birth Certificates (Adults)

This document provides information regarding how to change name and gender on birth certificates in each US state and Puerto Rico.

**NOTE:** As of 4/18/2022, TENNESSEE is the only state that does NOT ALLOW changes to GENDER on birth certificates. More information/links can be found under [Tennessee](#).

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\*A majority of the information in this document is from the [National Center for Transgender Equality](#)

## Alabama

Client must submit:

- 1) [Application to Change an Alabama Birth or Death Certificate](#)
- 2) Certified court order for name change
- 3) Certified court order for gender change
  - a. There is no clear guidance on the process to change the sex field on an Alabama birth certificate. By statute, **the applicant must submit a certified copy of an order of a court of competent jurisdiction indicating that their "sex... has been changed by surgical procedure and that the name of the individual has been changed"** (Source – [TransEquality](#))
- 4) Applicable fee - \$15 for an amended birth certificate which also includes one certified copy

Mail those items to:

Center for Health Statistics  
Special Services Branch  
P.O. Box 5625  
Montgomery, AL 36103-5625

Note: the [Alabama Public Health website](#) does *not* have any specific language regarding name/gender changes on birth certificates (as of 4/18/2022)

Also note: Alabama Vital Records will issue an "amended" birth certificate indicating the name/gender change, but will not issue a new birth certificate.

## Alaska

Client must submit:

- 1) An [Alaska Birth Certificate Request Form](#)
- 2) A photocopy of the client's ID
- 3) A certified copy of the name change court order
- 4) To update the gender marker, a letter from a medical/mental health professional stating that the client has transitioned ([letter template](#)); OR a certified copy of a court ordered change of sex
- 5) Fee (\$60 for the amendment fee and one certified copy)

Mail those items to:

Alaska Vital Records Office  
Attn: Corrections  
PO Box 110675  
Juneau, AK 99811-0675

Note: the Alaska Department of Vital Records will issue an "amended" birth certificate with the new name and gender marker listed. They will not issue a new birth certificate. **The information that was changed will be noted on the bottom of the document.**

## Arizona

Client must submit:

1. [Birth certificate request form](#)
2. [Affidavit to correct a birth certificate](#)
3. Notarized letter from the physician verifying that the client has transitioned (if they are requesting a gender marker change)
4. Certified copy of the court ordered name change
5. A copy (front and back) of the applicant's valid government-issued photo ID that has the applicant's signature; or, the application must be signed in front of a notary
6. Any applicable fees paid by money order (no personal checks) – fees vary by county, more info [here](#)

Note: Arizona recommends discussing your case directly with the Office of Vital Records before submitting documentation – two phone numbers are listed on their website: (602) 364-1300 and (888) 816-5907

Mail those items to:

Appropriate Arizona address (different office locations on page 2 of birth certificate request form)

## Arkansas

Client must submit:

- 1) Completed [Birth Certificate Application Form](#)
- 2) **A certified court order that specifies the client is changing their name, AND that states the client's sex has been changed by surgical procedure**
- 3) A copy of the doctor's letter indicating sex has been changed by surgical procedure
- 4) A copy of the applicant's government-issued photo ID
- 5) A check or money order for \$27 made payable to Arkansas Department of Health (\$15 to amend the BC, + \$12 for a new certified copy)

Mail those items to:

Arkansas Department of Health  
Vital Records, Slot 44  
4815 W. Markham St.  
Little Rock, AR 72205

Note: "The change to the gender marker is kept private, and the original certificate is removed to a special file. The birth certificate will be marked as 'amended'" (Source – [TransEquality](#))

## California

The California Department of Public Health will issue a new birth certificate reflecting a gender of female, male, non-binary or (-) upon receipt of the appropriate documentation. No provider attestation is required.

Client must submit the following:

- 1) [VS 24 Affidavit to Amend a Record](#)
  - Fill out Part I and Part II of VS 24 (Items 1A – 12E)
  - \*Note that you do NOT need a second person’s signature on VS 24, even though the instructions say it is required.
  - On the back of the form, check the middle fee option, “Enclosed is the fee of \$23 for filing the affidavit and one certified copy of the newly amended record.” If you want additional copies of the birth certificate, also check that you are enclosing a fee of \$25 for each additional copy.
- 2) Certified copy of legal name change court order
- 3) One of the following to request a change of gender:
  - A certified copy of a court order that changes client’s legal sex; OR
  - An [Affidavit](#) attesting, under penalty of perjury, that the request for a change of sex is to match the sex specified on your birth certificate to your sex identity and not for any fraudulent purpose
    - If your application does not include a court order for name or gender change you must also submit a **notarized [Sworn Statement](#)** (page 5) that you are authorized to receive a certified copy of this birth certificate
- 4) A photocopy of the current birth certificate, if you have it (not required)
- 5) Fee for one certified copy of the updated certificate - \$23 payable to CDPH, Vital Records (this fee covers the cost of processing as well as one certified copy)

Mail those items to:

California Department of Public Health - Vital Records  
MS 5103  
P.O. Box 997410  
Sacramento, CA 95899-7410

Note: if you amend your gender or your gender and your name together, the agency creates a new birth certificate and seals the old record. But, if you amend only your name, your previous birth certificate is not sealed.

Also note: CDPH will not return your affidavits and other documents, they advise you to keep copies for your own records.

## Colorado

Client must submit the following:

- 1) A completed [Birth Certificate Correction Form](#)
- 2) A copy of the client's ID
- 3) The processing fee – fee schedule & info [here](#)
- 4) A certified copy of the court order for name change
- 5) A notarized [Sex Designation Form](#) (do not need to fill out the bottom section) OR a certified copy of a court order indicating the client's sex/gender has been changed via surgical procedure

Mail those items to:

Vital Records, Birth Unit  
4300 Cherry Creek Drive South  
Denver, Colorado 80246-1530

## Connecticut

Client *must* first request a [packet from the Vital Records Office](#) with original copies on archival paper of the applicant and healthcare provider affidavits for signature. In order to request the packet, client can contact department staff at 860-509-7956 or [maria.d.colon@ct.gov](mailto:maria.d.colon@ct.gov) to receive a copy by mail or in person.

Upon receiving the packet, client must submit the following:

- 1) A notarized affidavit on archival paper completed by client requesting a replacement birth certificate with their updated gender
- 2) A notarized affidavit on archival paper completed by a medical/mental health professional stating that client has undergone surgical, hormonal or other treatment clinically appropriate for the purpose of gender transition.
  - a. **\*\*The affidavit forms *must* be obtained by mail or in person from the Connecticut DPH**
- 3) A certified copy of a court order granting legal name change
- 4) A photocopy of valid, government issued photo identification (e.g., driver's license, passport)
- 5) Request a copy of a birth certificate if client would like Vital Records to provide a certified copy of amended birth certificate
- 6) \$30 money order for one certified copy of the birth certificate, payable to "Treasurer, State of Connecticut"

Mail those items to:

Vital Records Office  
Department of Public Health  
410 Capitol Avenue  
Hartford, Connecticut 06106

## Delaware

Client must submit:

- 1) An [individual affidavit](#) requesting a new birth certificate with an updated gender marker
- 2) A [provider affidavit](#) signed by medical/mental health professional who has treated or evaluated the client, stating that the applicant has undergone surgical, hormonal, psychological, or other treatment appropriate for the applicant for the purpose of gender transition, based on contemporary standards (affidavit must include license number and name of issuing jurisdiction)
- 3) A certified copy of the legal name change
- 4) A certified copy of the birth certificate (the pink/blue version) OR a copy of a government-issued photo ID
- 5) The associated fees, made out to the Office of Vital Statistics

Mail those items to:

Office of Vital Statistics  
417 Federal Street  
Dover, DE 19901

## District of Columbia

Client must submit:

- 1) Form 1) [Birth Certificate Gender Designation Application Form](#) and Form 2) [Statement of Licensed Healthcare Provider Certifying the Applicant's Gender Change](#), signed by a licensed provider
  - a. Address on the application should be the address where client wants their certificate mailed
- 2) Photocopy of the applicant's non-expired photo ID (e.g. driver's license, passport) that reflects a good likeness and satisfactorily identifies the applicant
- 3) A certified copy of the Court Order for a Name Change
- 4) \$51 check or money order payable to DC Treasurer for total cost (amending birth certificate \$28 + certified copy of birth certificate \$23)

Mail those items to:

Department of Health  
Vital Records Division, First Floor  
899 North Capitol Street NE  
Washington, DC 20002

## Florida

Client must submit:

- 1) [Application for amendment to Florida birth record](#)
- 2) Notarized [affidavit of amendment of certificate of live birth](#)
- 3) [Letter from a physician](#) confirming gender transition
- 4) Certified copy of court order for legal name change
- 5) \$20 amendment fee

Mail those items to:

Department of Health  
Office of Vital Statistics  
ATTN: Amendment Section  
P.O. Box 210  
Jacksonville, FL 32231-0042

## Georgia

Client must submit:

- 1) An [Affidavit for Amendment](#) of the birth certificate
- 2) A certified copy of the court order for name change
- 3) A certified copy of the court order for gender change
- 4) A medical certification from the physician's office with the physician's original signature
- 5) A copy of valid government issued photo ID
- 6) \$35 money order or cashier's (\$10 amendment fee + \$25 certified copy)

Mail those items to

Vital Records, Amendment Unit  
1680 Phoenix Boulevard  
Suite 100  
Atlanta GA 30349

Note: birth certificates will be issued as new and will not be marked as amended.



## Hawaii

Client must submit:

- 1) An [Application for Amendment](#) to Birth Record
- 2) A notarized [Affidavit from a Physician](#) - proof of surgery is *not* required
- 3) Appropriate fees – a fee of \$3 is charged for each amendment of an item on a birth certificate

Mail those items to:

Department of Health – Office of Health Status Monitoring, Registration/Corrections Section  
P.O. Box 3378  
Honolulu, Hawaii 96801-3378

## Idaho

Client must submit (All forms are included in the [Idaho Gender Change Packet](#)):

- 1) A notarized Application to Change Sex on an Idaho Birth Certificate
- 2) An Idaho Vital Statistics Certificate Request (to get a copy of the new birth certificate)
- 3) A certified copy of a court order for name change
- 4) A photocopy of the applicant's photo ID
- 5) \$36 fee (\$20 to process the application + \$16 for each new birth certificate)

Mail those items to:

Idaho Vital Records  
PO Box 83720  
Boise, Idaho 83720-0036

## Illinois

Client must submit:

- 1) A notarized [State of Illinois Affidavit and Certificate of Correction Request](#)
- 2) [Declaration of Gender Transition or Intersex Condition by Licensed Health Care Professional](#) form that needs to be signed by a licensed healthcare/mental healthcare professional who is treating the client
- 3) Certified copy of name change court order
- 4) Non-expired copy of client's driver's license/state ID
- 5) \$15 check or money order for one certified copy of new birth certificate

Mail those items to:

Illinois Department of Health  
Division of Vital Records  
925 E. Ridgely Avenue  
Springfield, IL 62702-2737

## Indiana

Note that Indiana Code allows for additions or corrections to birth certificates, but does not provide specific gender correction language. [Indiana Dept. of Public Health website](#) says to correct or amend a birth certificate, call (317) 233-2700.

Client must submit:

- 1) A certified court order from any valid court in the U.S. (**the court order must have the person's name, date and place of birth, and must say to change the original gender of the person on the birth certificate**)
- 2) An application for a birth certificate
- 3) A copy of a photo ID with current mailing address
- 4) A check or money order with applicable fees ISDH

[Packet with information and forms](#)

## Iowa

To apply for an amended birth certificate, client will need to call the Iowa Department of Public Health (IDPH) at (515) 281-4944, or use their [Contact Us](#) page to request a packet of materials and forms to amend the gender on your birth certificate.

Client must submit:

- 1) A notarized affidavit on letterhead from a doctor including **statement that your sex designation has been changed by surgery or other treatment**, include the physician's full name, address, state of medical license, and medical license number
  - a. The Iowa state registrar will issue a new certificate of birth upon receipt of a notarized affidavit from a physician and surgeon stating that "by reason of surgery or other treatment by the licensee, the sex designation of the person has been changed. The state registrar may make a further investigation or require further information necessary to determine whether a sex change has occurred." Iowa Code Ann. 144.23
- 2) An "Amendment to Iowa Certificate of Birth" form that you must obtain from IDPH
- 3) A certified copy of a court ordered name change
- 4) A copy of a current government-issued photo ID
- 5) Any applicable fees - \$20 per copy

Mail those items to:

Iowa Department of Public Health  
Bureau of Health Statistic  
Lucas State Office Building  
321 East 12th Street  
Des Moines, Iowa 50319-0075

## Kansas

Client must submit:

- 1) An [Affidavit](#) signed by the applicant requesting a change in sex designation
- 2) One of the following as evidence of gender change:
  - a. A passport with the correct (updated) gender marker; OR
  - b. A driver's license with the correct (updated) gender marker; OR
  - c. Certification issued by a healthcare professional or mental health professional with whom the person has a doctor-patient relationship stating that based on his or her professional opinion the true gender identity of the applicant and that it is expected that this will continue to be the gender with which the applicant will identify in the future.
- 3) [Application to Amend a Kansas Birth Certificate](#)
- 4) A copy of the front and back of the applicant's current legal photo ID
- 5) \$30 check or money order payable to Kansas Vital Statistics (\$15 for amendment + \$15 for each certified copy)
- 6) A self-addressed stamped envelope

Mail those items to:

Kansas Office of Vital Statistics  
1000 SW Jackson, Suite 120  
Topeka, KS 66612-2221

## Kentucky

Kentucky will issue an amended birth certificate upon **“receipt of a sworn statement by a licensed physician indicating that the gender of an individual born in the Commonwealth has been changed by surgical procedure and a certified copy of an order of a court of competent jurisdiction changing that individual's name.”**

The physician statement must include:

- 1) Statement on Letterhead
- 2) Date of Gender Confirmation Surgery
- 3) Physician's Signature
- 4) Statement Notarized (sealed and stamped)

“The Kentucky Vital Statistics website doesn't have much info, they advise everyone to call. Most likely, you can mail in this request...You should bring a certified copy of the name change order, physician's letter, and \$10 for each certified copy you desire.” (Source - [TransKentucky](#))

## Louisiana

The court will require proof, as it deems necessary, that gender confirming surgery “has been properly performed upon the petitioner, and that as a result of such surgery and subsequent medical treatment the anatomical structure of the sex of the petitioner has been changed to a sex other than that which is stated on the original birth certificate of the petitioner.” (Source – [TransEquality](#))

Client must submit:

- 1) A certified copy of the court order certifying gender change
- 2) A copy of the original birth certificate
- 3) A copy of a driver's license or photo ID
- 4) A check or money order for applicable fees (payable to Louisiana Vital Records)

Mail those items to:

Louisiana Vital Records  
PO Box 60630  
New Orleans, LA 70160

Note: a new birth certificate will be issued and the old one will be sealed.

## Maine

Client must submit:

- 1) An [Application to Correct a Vital Record](#) (indicating that the sex must be corrected)
- 2) A notarized [Physician's Affidavit for Legal Change of Sex](#)
- 3) The legal name change order from the probate court
- 4) [Request to Amend Name on Birth Certificate](#)
- 5) A check for \$60 (includes one certified copy of the new record) payable to the Treasurer of the State of Maine.

Mail those items to:

Data, Research, and Vital Statistics (DRVS)  
220 Capitol Street  
11 State House Station  
Augusta, Maine 04333-0011

Note: the updated record will include a description of the evidence submitted in support of the correction, but the printed certificate should not show the old information.

## Maryland

Client must submit:

- 1) A certified copy of a court ordered name change
- 2) Completed [application form and statement from a licensed healthcare provider](#)
- 3) \$20 fee (\$10 processing fee + \$10 certified copy)

Mail those items to:

Division of Vital Records  
6550 Reisterstown Road  
Baltimore, Maryland 21215

Note: a new birth certificate will be issued (the old one will *not* be marked as amended).

## Massachusetts

Client must submit:

- 1) An [Applicant Affidavit](#)
- 2) A [Physician's Notarized Statement](#) (surgery is not required)
- 3) A certified copy of the court ordered name change
- 4) A check or money order for any applicable fees (fee calculated on the Applicant Affidavit)

Mail those items to:

Registry of Vital Records and Statistics  
Attn: Amendments  
150 Mt. Vernon Street, 1st Floor  
Dorchester, MA 02125

## Michigan

Client must submit:

- 1) [Application to Correct or Change a Michigan Birth Record](#)
- 2) A copy of a court ordered name change
- 3) [Sex Designation Form](#)
- 4) A copy of a photo ID
- 5) \$50 (fee for correcting/changing a birth record & one certified copy of the new birth certificate)

Mail those items to:

Vital Records Change  
P.O. Box 30721  
Lansing MI 48909

## Minnesota

Client must submit:

- 1) A notarized [Birth Certificate Application](#)
- 2) To change the gender marker, ONE of the following:
  - a. An original letter from a licensed physician certifying appropriate clinical treatment for gender transition. Include the applicant's name and date of birth that are on the current birth record to positively identify the record, OR
  - b. A certified copy of a court order that specifically directs amendment of the subject's sex on the birth record.
- 3) A certified copy of the court order for name change
- 4) \$66 fee (\$40 for amendment + \$26 for the new birth certificate)

Mail those items to:

Minnesota Department of Health  
Office of Vital Records  
PO Box 64499  
St. Paul MN 55164-0499

## Mississippi

Mississippi Vital Records will issue an amended birth certificate with the legally updated name and sex as a "marginal notation", meaning the birth certificate will show both names and both genders.

Client must submit:

- 1) Court ordered name change
- 2) Court ordered gender change
- 3) Medical statement from physician verifying gender confirmation surgery
  - a. Example given: "irreversible changes to sex"
- 4) The applicable fee of \$25

Mail those items to:

Mississippi Vital Records  
222 Marketridge Dr.  
Ridgeland, MS 39157

Note: [Mississippi Vital Records website](#) does not have much info, says to call the Vital Records office at 601-206-8200 or send an e-mail to [VRInfo@HealthyMS.com](mailto:VRInfo@HealthyMS.com) for more info regarding changes/corrections to birth certificates

## Missouri

Clients must submit:

- 1) Certified copy of a name change court order
- 2) Certified copy of gender marker change court order
  - a. According to Missouri statute, the Department of Health will issue an amended birth certificate "upon receipt of a certified copy of an order of a court of competent jurisdiction indicating the sex of an individual born in this state has been changed by surgical procedure and that such individual's name has been changed" (Source – [TransEquality](#))
- 3) A written request for the birth certificate (stating where the new certificate is to be sent)
- 4) The applicable fees

Mail those items to:

Missouri Dept. of Health and Senior Services  
P.O. Box 570  
Jefferson City, MO 65102

## Montana

Client must submit:

- 1) [Correction Affidavit](#)
- 2) Copy of client's photo ID
- 3) Check or money order for \$27 (cost of one amended certificate)
- 4) One of the following items as documentation of gender:
  - a. A completed Gender Designation Form, signed by the individual or their parent or representative (no medical signature required), OR
  - b. A government-issued identification displaying the correct gender designation, OR
  - c. A certified copy of an order from a court with appropriate jurisdiction indicating that the gender has been changed.

Mail those items to:

Montana Vital Records  
PO Box 4210  
Helena, Montana 59604

## Nebraska

Client must submit:

- 1) A notarized [Application for Amendment](#)
- 2) A Physician's Affidavit, **stating they performed gender reassignment surgery** and the date the surgery took place, with the physician's notarized signature
- 3) A copy of current ID
- 4) \$33 check made out to Vital Records (\$16 to amend the record + \$17 for each certified copy)

Mail those items to:

Nebraska State Office Building  
301 Centennial Mall South First Floor  
Lincoln, NE 68508

## Nevada

Nevada Vital Records will issue a new birth certificate with a corrected gender of male, female, or X.

Client must submit:

- 1) An [Affidavit](#) from the individual or their legal representative, stating the gender that should be on the birth certificate and why
- 2) A [Supplemental Affidavit](#) from someone else who knows client, confirming the facts in their affidavit
  - a. The supplemental affidavit can be from anyone who has personal knowledge of the applicant's gender, meaning anyone who knows the applicant's gender firsthand through a personal, familial, medical, or professional relationship. The affidavit should confirm the individual's gender identity and the gender they intend to maintain.
  - b. A written statement on letterhead from a licensed healthcare professional or a court order confirming gender change can be submitted instead of the Supplemental Affidavit.
- 3) A copy of the original birth certificate, if available
- 4) \$40 fee (includes one certified copy of the amended certificate)

Mail those items to:

Division of Public and Behavioral Health  
Preparedness, Assurance, Inspections and Statistics  
Nevada Office of Vital Records  
4150 Technology Way, Suite 104  
Carson City, Nevada 89706

[Guide to name and gender marker change services in Nevada](#)



## New Hampshire

Birth certificate amendments are made through the City or Town Clerk where client were born. Call the [City or Town Clerk](#) first to ask for the address to send the application, how they accept payment, and whether they accept the state request form linked below.

Client must submit:

- 1) A [birth certificate request form](#) (do not send application to address on the form)
- 2) A photocopy of the applicant's government-issued photo ID
- 3) A certified court order reflecting the name change
- 4) A certified court order reflecting the gender change. **The court order should instruct the city or town clerk of \_\_\_\_\_ to change the gender on the birth certificate to \_\_\_\_\_**
- 5) \$25 fee made out to the City or Town Clerk (\$10 amendment fee + \$15 for a certified copy)

Note: when a gender marker change is requested, a new birth certificate will be issued with no indication that a change of name or gender has been made.

## New Jersey

New Jersey will issue updated birth certificates reflecting a gender of female, male, or undesignated/non-binary.

Client must submit:

- 1) [Request Form and Attestation](#)
- 2) A certified copy of the legal name change court order
- 3) A copy of the original birth certificate
- 4) A copy of the client's ID
- 5) \$6 check/money order payable to Treasurer, State of New Jersey (fee covers the first requested certified copy of amended birth certificate)

Mail those items to:

Office of Vital Statistics & Registry  
Records Modification Unit  
PO Box 370  
Trenton, NJ 08625-0370

Note: the amended birth certificate will not be marked as amended and the original will be sealed.

## New Mexico

Client must submit:

- 1) Notarized [Request to Change Gender Designation on a Birth Certificate](#)
- 2) A certified copy of the name change order
- 3) \$30 fee (\$20 to amend form + \$10 for a certified copy)

Mail those items to:

New Mexico Vital Records  
PO Box 25767  
Albuquerque, NM 87125

## New York City

NYC will update the gender marker on a birth certificate to male, female, or X (non-binary).

Clients must submit:

- 1) [Birth Certificate Correction Application](#)
- 2) A notarized [attestation of gender identity](#)
- 3) A signed photocopy of current photo ID
- 4) An original court ordered name change
- 5) \$55 check or money order (\$40 processing fee + \$15 fee for new certificate) made payable to the NYC Department of Health and Mental Hygiene.

Mail those items to:

NYC Department of Health and Mental Hygiene  
Office of Vital Records, Corrections Unit  
125 Worth Street, Room 144, CN-4  
New York, NY 10013

## New York State

Client must submit:

- 1) [Application form](#)
- 2) A [notarized affidavit](#) form that affirms the individual's gender identity
- 3) Certified copy of applicant's current birth certificate
- 4) Certified copy of court ordered name change
- 5) \$30 check or money order payable to the New York State Department of Health (fee covers one certified copy of new birth certificate)

Mail those items to:

New York State Department of Health  
Director of Vital Records  
Attention: Guy Warner  
Personal and Confidential  
800 North Pearl Street 2nd Floor  
Albany, NY 12204

## North Carolina

Client must submit:

- 1) A handwritten request detailing what changes are to be made to the birth certificate
- 2) [Application for a Copy of a Birth Certificate](#) with section 2 "Record Changes" completed
  - a. Check the "Other" box and write "Gender Change"
- 3) A certified copy of the court ordered name change
- 4) **A notarized original letter from the doctor stating that individual has completed surgical procedures OR a certified copy of a court ordered gender change**
- 5) \$54 fees (name change \$15 + gender change \$15 + certified copy \$24)

Mail those items to:

North Carolina Department of Health and Human Services  
Division of Public Health - Vital Records  
1903 Mail Service Center  
Raleigh, NC 27699-1900

## North Dakota

Client must submit:

- 1) [Birth Request Form](#)
- 2) Physician's statement to request an updated gender marker
  - a. "North Dakota will amend the gender marker on a birth certificate upon receipt of a signed statement from a physician indicating that you have had appropriate clinical treatment for gender transition to a new gender. The statement must specify that the change is considered permanent and complete, and must list a date of completion."  
(Source – [TransEquality](#))
- 3) A certified copy of court ordered name change
- 4) Copy of ID
- 5) \$15 fee

[ND Dept. of Health website](#) says to contact their office by phone at (701) 328-2360 or by email at [vitalrec@nd.gov](mailto:vitalrec@nd.gov) to complete the birth certificate amendment process. If they determine that an amendment can be made, they will provide the client instructions.

Note: the [ND Dept. of Health website](#) has no language regarding gender marker change.

Also note: "there will be amendment notes near the bottom of the birth information that explains what item was changed and what document(s) were used to substantiate the change" (Source – [NDDPH](#))

## Ohio

Clients must obtain an Order for Correction of Birth Record from their local probate court (any of Ohio's 88 county probate courts, or the equivalent court in another state). Each court will have its own procedures, requirements, and forms for obtaining this order.

An Order for Correction of Birth Record granted by an Ohio probate court will be sent automatically to the Ohio Department of Health, who will automatically make the correction in their records.

Clients from out of state may mail their original court order to:

Ohio Department of Health  
Bureau of Vital Statistics  
PO Box 15098  
Columbus, OH. 43215-0098

Note: the original birth certificate will be sealed, and the new birth certificate will contain the updated information with no marking or indication on the certificate that there has been a change made to the record.

## Oklahoma

There is no specific gender change provision in Oklahoma law.

Client must submit:

- 1) [Birth Certificate Request Form](#)
- 2) Court order for gender change
- 3) Court order for name change
- 4) Copy of the individual's photo ID
- 5) Payment of any applicable fees

Mail those items to:

Vital Records  
Oklahoma State Department of Health  
PO BOX 53551  
Oklahoma City, OK 73152-3551

The Office of Vital Records will contact the individual if any additional information is needed.

Note: the amended birth certificate will likely show the previous information.

## Oregon

Individuals born in Oregon can update the name and gender on their birth certificate to affirm their gender identity by completing a notarized application OR a court order.

Client must submit:

- 1) [Notarized Application to Change Name and/or Sex on a Birth Record](#)
- 2) [Birth Record Order Form](#)
- 3) \$60 Fees (\$35 amendment fee + \$25 for one certified copy)
- 4) Photocopy of the applicant's ID

Mail those items to:

Oregon Vital Records  
PO Box 14050  
Portland, OR 97293-0050

[Instructions from Vital Records on how to change an Oregon birth certificate with a \*court order\*.](#)

## Pennsylvania

Clients must submit:

- 1) The original birth certificate with the requested changes on the reverse side
  - a. If client doesn't have the original birth certificate, they must complete [a Request to Modify an Adult's Birth Record Form](#) with the requested changes listed
- 2) An [Application for Certified Copy of Birth Record](#)
- 3) A copy of government-issued photo ID that verifies legal name and mailing address (listed gender does not matter), or two other forms of identification
- 4) A check or money order for \$20
- 5) A [physician's statement](#) on office letterhead saying that the applicant has had appropriate clinical treatment for gender transition.

Mail those items to:

Department of Health  
Division of Vital Records  
101 S. Mercer Street P.O. Box 1528  
New Castle, PA 16103

## Puerto Rico

Client must submit the following:

- 1) An [Application for Birth Certificate by Mail](#)
- 2) A court order for name change
- 3) An [Application for Change of Gender on a Birth Certificate](#), along with ONE of the following:
  - a. A passport that reflects the true gender; OR
  - b. A driver's license that reflects the true gender; OR
  - c. A signature from a health care professional or mental health professional, on the bottom of the Application.
- 4) Appropriate fees, payable by money order made out to the Secretary of Treasury
- 5) Photocopy of the front and back of applicant's current driver's license, passport, or state ID
- 6) Pre-addressed stamped return envelope

Mail those items to:

Registro Demográfico  
PO Box 11854  
Fernández Juncos Station  
San Juan, Puerto Rico 00910

Additional questions, call (787) 765-2929 Ext. 6131 or email [regdem@salud.pr.gov](mailto:regdem@salud.pr.gov)

## Rhode Island

The Rhode Island Department of Health will issue an amended birth certificate with a male, female, or gender-neutral (X) marker for individuals who submit documentation that they have received appropriate treatment.

Clients must submit:

- 1) [Application for a Certified Copy of a Birth Record](#)
- 2) An affidavit by the individual - the applicant may self-attest and the Health Department will create an affidavit that must be signed by the individual. It will also be signed and notarized by a Health Department staff member.
- 3) An [affidavit](#) by a physician, certified nurse practitioner, or physician's assistant who has treated or evaluated the individual, stating that either the "individual has undergone surgical and/or hormonal treatment based on contemporary clinical standards and/or other treatment appropriate for the individual for the purpose of gender transition based on contemporary clinical standards, or (ii) The individual has an intersex condition, and that in the physician's ... professional opinion, the individual's sex designation should be changed"
- 4) The court order for name change
- 5) \$35 check or money order made payable to the General Treasurer, State of Rhode Island (\$10 fee for amendment to birth certificate + \$25 fee for new copy delivered by mail)

Mail those items to:

Rhode Island Dept. of Vital Records  
3 Capitol Hill  
Providence, RI 02908

Note: the registrar will issue an amended certificate that does not specify what was changed but does show that it has been amended.

## South Carolina

"South Carolina does not have a specific gender correction provision. Amending the name or gender marker on a birth certificate will likely require a court order. The Department of Health has specific instructions on what a court order must reflect, and specifically do not require evidence of sex reassignment surgery. However, keep in mind that the decision to grant a court order is up to the judge's discretion...and they often want evidence of surgery. The updated certificate will be marked as amended but what information was amended will not be indicated." (Source – [TransEquality](#))

Client must submit:

- 1) An [Application for Birth Certificate](#)
- 2) A copy of the individual's photo ID (see application for list of acceptable ID)
- 3) A court order for correcting the birth certificate establishing the following:

- a. Medical certification of a physical change related to sex (evidence of sex reassignment surgery is NOT required)
  - b. A licensed physician and the court are satisfied that medical treatment has been completed, and the individual is now a different sex from their biological sex at birth and is not merely in the process of transitioning (although additional procedures or treatment may still be continuing and life-long)
  - c. The change is permanent in nature
  - d. The change in sex is made with the intent to change permanently and for all purposes
- 4) Payment of the applicable fee (non-refundable \$12 fee, additional copies \$3 each) made payable to SC DHEC

Mail those items to:  
SC DHEC Vital Records  
2600 Bull Street  
Columbia, SC 29201

## South Dakota

South Dakota does not have a specific gender correction provision.

Clients must submit:

- 1) A notarized [Application for Birth Record](#)
- 2) A notarized [Birth Record Amendment Request Form](#)
- 3) A copy of applicant's photo ID
- 4) A certified copy of a court order changing the legal name and/or gender of the applicant. The court order should specify that a new birth certificate should be issued.
- 5) Payment of \$23 to the Department of Health (\$15 for new copy + \$8 amendment fee)

Mail those items to:  
Vital Records  
207 E Missouri Ave, Ste 1A  
Pierre, SD 57501



## Tennessee

Tennessee is the ONLY state where individuals **CANNOT change their gender on their birth certificate**. They may change their name on their birth certificate, and can change both name and gender on their Tennessee state ID's.

“Tennessee law does not allow for the amendment of a birth certificate due to gender reassignment surgery” quote taken from TN gov't website, link [here](#).

[Link to law prohibiting gender changes on TN birth certificates](#) – § 68-3-203(d)

To change *name* on birth certificate, client must submit:

- 1) Certified copy of the court ordered name change
- 2) \$30 check or money order for the amendment fee (\$15) + additional fee (\$15) for a copy of the corrected certificate

## Texas

“Texas does not have a specific gender change provision in statute, and therefore some counties and judges are averse to issuing the necessary court orders. You may be able to use court orders from another state, but please note that the order must specify 'sex change', the vital records office will not accept 'gender change'. Travis County has good resources and procedures to change your gender marker. You do not have to live in Travis County; you can file remotely through e-file.” (Source – [TransEquality](#))

[Texas Law Library Travis County Name and Gender Change Steps and Forms](#)

[Texas Law Library Travis County Gender Change Steps and Forms](#)

Client must submit the following to the Vital Records office:

- 1) [Form VS-170](#): Application to Amend a Certificate of Birth
- 2) Certified copy of the court order for change of sex and/or name
- 3) Applicable fees (\$47 for a new record)

Mail those items to:

DSHS – Vital Statistics Section

P.O. Box 12040

Austin, TX 78711-2040

## Utah

Client must submit:

- 1) [Birth certificate request form](#)
- 2) A certified copy of the court ordered name change
- 3) A certified copy of the court ordered gender marker change
  - a. Requirements for gender marker change:
    - i. Client must have lived in the county in which they are filing their “petition for sex change” for at least 1 year
    - ii. Client must have evidence of “appropriate clinical care or treatment for gender transitioning or change by a licensed medical professional”
- 4) Payment of the applicable fees

“In order to get a birth certificate issued that is not marked as amended, ask the judge to specify on the order that a new birth certificate be re-issued. Along with the petition you should submit as evidence of your gender transition a statement or statements from medical and/or mental health providers. The standard for what is required depends on the judge and varies by county.” (Source – [TransEquality](#))

## Vermont

Client must submit:

- 1) Cover letter saying that the client wants to change the name on their original birth certificate
- 2) [Application](#) for new Vermont birth certificate following sex changes
- 3) Certified copy of original birth certificate
- 4) Certified copy of court ordered name change
- 5) [Affidavit of physician in support of new birth certificate](#)
- 6) [Completed application for a new certified copy](#) + \$10 fee for one certified copy of new birth certificate

Mail those items to:

Vermont Department of Health  
Vital Records  
108 Cherry Street, PO Box 70  
Burlington, VT 05402

Note: the new birth certificate will not indicate that the name or gender has been changed.

\*Also note: in April 2022, Vermont passed a law that will simplify the process of changing the gender marker on a Vermont birth certificate and allow a non-binary option. The law goes into effect on July 1, 2022. Please with the Vermont Vital Records Office for more information about the new process.

## Virginia

Client must submit:

- 1) [Birth certificate amendment request form](#)
- 2) A copy of valid ID from the requestor
- 3) A properly executed [Changing Sex Designation \(VS42\) form](#)
  - a. The Changing Sex Designation (VS42) form must be completed by the health care provider from whom the person has received treatment stating that the person has undergone clinically appropriate treatment for gender transition.
- 4) A certified copy of a court ordered name change
  - a. Please note a copy of the name change petition/application is needed if the court order does not show the individual's name at birth, date of birth and place of birth
- 5) [Application for certification of birth record](#)
- 6) \$22 check or money order made payable to State Health Department (\$10 administrative fee to establish the new birth certificate + \$12 for each certified birth certificate requested)

Mail those items to:

VDH, Office of Vital Records  
P.O. Box 1000  
Richmond, Virginia  
23218-1000

## Washington

Client must submit:

- 1) If applicant is an adult over 18 years of age or an emancipated minor – notarized [Request to Change Sex Designation on a Birth Certificate for an Adult](#)
- 2) A certified copy of the court ordered name change
- 3) [Birth certificate order form](#)
- 4) \$25 check or money order payable to DOH for each certified copy of new birth certificate

Mail those items to:

Center for Health Statistics  
Department of Health  
PO Box 47814  
Olympia, WA 98504-7814

## West Virginia

Client must submit:

- 1) A notarized [birth certificate request form](#)
- 2) A certified court order for name change
- 3) A court order for gender change (can be from any state)
- 4) Payment of any applicable fees

Mail those items to:

Vital Registration - Corrections Unit  
PO BOX 11012  
Charleston WV, 25339-1012

Note: the Vital Registration office will not issue a new birth certificate, but will strike through the existing name and gender on the birth certificate and type the new information above. The abstract/short form of the birth certificate will indicate that a change was made but will not show the previous name and gender.

[West Virginia Dept. of Health and Human Resources website](#) says to call their corrections unit for more info regarding birth certificate gender corrections - (304) 558-2931

## Wisconsin

Client must submit:

- 1) Certified copy of name change court order
- 2) Certified copy of gender change court order
- 3) [Birth certificate application](#)
- 4) \$50 fee (\$10 to file name change court order + \$20 to file gender change court order + \$20 for certified copy of new birth certificate)

Mail those items to:

Wisconsin Vital Records  
ATTN: Legal Name Changes  
PO Box 309  
Madison, WI 53701

## Wyoming

Wyoming will amend a birth certificate with a court order stating that the sex of an individual has been changed.

Client must submit:

- 1) A signed letter addressed to Vital Statistics Services stating the information you would like updated on your birth certificate
- 2) [Application for correction](#)
- 3) A certified copy of the court ordered name change
- 4) A certified copy of the court ordered gender change (specify for a new certificate)
- 5) A letter from a doctor, on letterhead, that gender reassignment surgery has been completed
- 6) A photocopy of current ID (e.g. driver's license)
- 7) \$16 check or money order payable to Vital Statistics Services, this fee includes one certified copy of the birth certificate

Mail those items to:  
Vital Statistics Services  
2300 Capitol Avenue  
Hathaway Building  
Cheyenne, WY 82002